

Style Guide for *Classicum*

Please, follow these guidelines, but otherwise keep the draft as editorially simple as possible. Send drafts both in Word.docx and PDF formats.

English translations are required for all foreign language text (but not items of bibliography).

A. Text

Times New Roman font, 12 point, double-spaced. New paragraphs (but not the first) should be indented. Use em-dash with a space on either side (—) if necessary.

Italicize in case of i) titles of books, periodicals, poems, or plays; ii) technical vocabulary; iii) phrases in a language other than English (but not quotations); iv) abbreviations *c.* (*circa*), *et al.*, and *viz.*; and v) *passim*. Otherwise avoid abbreviations.

Quotations of less than fifty words should be in the text, within single quotation marks; double quotation marks are for quotations within. Quotations of more than fifty words should be indented as a block of text, without quotation marks; use Times New Roman font, 10 point, single-spaced.

Dates: e.g., 234 B.C. and A.D. 567. Date sequences: e.g., 12–13, 312–13, 328–9, 328–38, etc. Separate with en-dash (–). Capitalize the names of chronological periods: e.g., Late Roman.

Figures: numbers under one hundred and any round number should be expressed in words (e.g., two hundred). Percentages and sums should be in figures. Page sequences: e.g., 12–13, 312–13, 328–9, 328–38, etc. Separate with en-dash (–).

Greek: preferably in Unicode.

Citations of ancient sources: abbreviations should follow those listed in *The Oxford Classical Dictionary* (third or fourth edition). Abbreviations of ancient authors and works should follow *Lewis Scott Jones* and *The Oxford Latin Dictionary*. Insert a comma between author and work. E.g.,

Hom., *Il.* 4.324–67.
 Stes., *PMG* 217.
 Vitr. 2.4.5.
IG II³ 36 line 73.
CIL XIV 1 647.
P. Tebt. III 2 43 line 4.

B. Footnotes

Use footnotes (not endnotes) with Arabic numerals. Arguments should be made in the text, and discussion in footnotes should be kept to an absolute minimum.

Abbreviate works as follows: e.g.,

Purcell (2005).
Purcell (2005), 85.

Avoid 'cf.'.

Cross reference as follows e.g.,

See n. 53 above/below.

C. Bibliography

E.g.,

Ando, C., *Imperial Ideology and Provincial Loyalty in the Roman Empire* (Berkeley, Los Angeles, and London, 2000).

Cartledge, P. A. and A. J. S. Spawforth, *Hellenistic and Roman Sparta: A Tale of Two Cities* (London and New York, 1989).

Ferrary, J.-L., 'La Géographie de l'hellénisme sous la domination romaine', *Phoenix*, lxxv (2001), 1–22.

Habinek, T. and A. Schiesaro (eds.), *The Roman Cultural Revolution* (Cambridge, 1997).

Purcell, N., 'Romans in the Roman world', in K. Galinsky (ed.), *The Cambridge Companion to the Age of Augustus* (Cambridge, 2005), 85–105.